

A G E N D A

MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS COMMISSIONERS MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA

OCTOBER 5, 2023

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF PREPARING ACCURATE WRITTEN MINUTES.
RECORDINGS ARE OVERWRITTEN FOLLOWING APPROVAL
OF THE MINUTES, ELIMINATING ALL UNOFFICIAL RECORDS OF
THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 28,
2023.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

REPORT OF EXECUTIVE SESSIONS HELD:

PRESENTATION:

FENTANYL AWARENESS:

Sarah Clark, Owner Kudu Creative, LLC.

FENTANYL AWARENESS:

#23-474 PROPOSAL/KUDU CREATIVE:

For acceptance and execution: Proposal received from Kudu Creative of Easton, PA, to assist in campaigns related to fentanyl awareness, education, community advocates, increase access to NARCAN trainings, disposal of pharmaceutical drugs and drug and alcohol programs. Opioid funding allocation authorized on July 13, 2023, Agenda Item #23-336.

(Motion)

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS:

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

There were no Supplemental Appropriations.

3. EXPENDITURES:

Approval of check numbers 238886 through 238976 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 89,502.38
County Parking Fund	\$ 1,094.00
Liquid Fuels Fund	\$ 1,857.25
Area Agency on Aging Fund	\$ 1,941.30

Children & Youth Fund	\$ 60,937.75
Domestic Relations Fund	\$ 35.42
Parks & Recreation Fund	\$ 4,120.48
9-1-1 Fund	\$ 1,955.25
Human Service Development Fund	\$ 12,250.00
Homeless Grant Fund	\$ 6,750.00
Victim/Witness Fund	\$ 4.01
Affordable Housing Fund	\$ 3.55
CDBG Fund	\$ 12,988.97
Capital Projects Fund	\$ 15,488.45
Fringe Benefit Payment Fund	\$ 527,028.27
Tax Claim Fund	<u>\$ 35,000.00</u>
TOTAL:	\$ 770,957.08

(Motion)

II. **TREASURER'S REPORT:**

(Motion)

RECESS FOR SALARY BOARD MEETING

RECONVENE COMMISSIONERS MEETING

III. **PERSONNEL REPORT:** **COUNTY DEPARTMENTS:**

(Motion to approve)

ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

(Motion to acknowledge)

IV. **CORRESPONDENCE:**

Minutes received: August 15, 2023 meeting of the Carbon County Safety Committee.

The September 2023 monthly report was received from the Carbon County Register of Wills.

Correspondence was received from the Deputy Secretary for Mental Health and Substance Abuse Services informing the county's Mental Health/Intellectual Disability (MH/ID) program's FY 23-24 primary allocation for Community Mental Health services – Community Base Program for non-block grant funds.

Communications were received from the Pennsylvania Department of Human Services regarding the FY 2023-2024 Medical Assistance Transportation Program (MATP) 1st quarter and 2nd quarter advance payments in the amount of \$371,547.00 each.

ADULT PROBATION:

#23-475 SUPERVISION FUNDS AGREEMENT:

For approval and execution: Supervision Funds five-year agreement for fiscal years 2022-2027 with the Pennsylvania Board of Probation and Parole.

(Motion)

ADVERTISING REQUEST:

#23-476 SALE OF SURPLUS COUNTY REAL ESTATE:

For approval: Authorize the advertisement for bids for that certain parcel of surplus real estate located at E/S Center Avenue, Jim Thorpe, Pennsylvania, comprising approximately 1.4 acres and more particularly identified as Carbon County Tax Parcel ID No. 83A2-17-K4, in "as is" condition, for not less than fair market value of thirty-seven thousand dollars (\$37,000.00), pursuant to Section 2306 of the County Code.

(Motion)

CDBG-CV FY2020/PEACEFUL KNIGHTS WOMEN'S SHELTER:

#23-477 PROPOSAL/CARBON ENGINEERING INC.:

For approval: Proposal from Carbon Engineering Incorporated, of Summit Hill, Pennsylvania, for contract preparation and bid administration of the CDBG-CV FY2020 – Homeless Facilities - Peaceful Knights Women's Shelter at a total cost of \$11,000.00.

(Motion)

CHILDREN & YOUTH:**#23-478 AGREEMENT:**

For approval and execution: FY 2023/2024 Purchase of Service Agreement was submitted for the following provider:

**PATHWAYS ADOLESCENT CENTER,
OIL CITY, PA**

(Motion)

JUVENILE COURT:**#23-479 GRANT IN AID AWARD:**

For approval and execution: Award of funding, in the amount of \$69,300.00, for the FY 2023/2024 Juvenile Probation Services Grant for salary reimbursement of the Juvenile Court Office for the term of July 1, 2023 to June 30, 2024.

(Motion)

MATP PROGRAM:**#23-480 2023/2024 INITIAL ALLOCATION:**

For approval and execution: Allocation letter from the PA Department of Human Services for the 2023/2024 MATP Program listing the initial allocation amount of \$1,486,187.00.

(Motion)

V. SOLICITOR'S REPORT:**#23-481 BANNER REQUEST:**

For approval and execution: A Banner Request was submitted for the following:

Marian Catholic High School

11th Annual Marian Catholic High School Polar Plunge, January 27, 2024

Banner request: January 13, 2024 to January 30, 2024

(Motion)

JOSIAH WHITE:**#23-482 AGREEMENT/BANNER/GAZEBO:**

For approval and execution: Special Activities Agreement for use of the Josiah White Park, along with a Banner and Gazebo Request, were submitted for the following:

Jim Thorpe Tourism Agency

Olde Time Christmas – Tree Lighting Ceremony, December 1, 2023

Gazebo Use Request – music in the park, December 2,3,9,10,16 and 17, 2023

Banner Request: November 24, 2023 to January 8, 2024

(Motion)

RESOLUTION:**#23-483 GARY FRABLE:**

For adoption: Resolution recognizing Gary Frable of Lehighton, Pennsylvania, for 50 years of service to the Lehighton Fire Department.

(Motion to adopt Resolution #23-033)

#23-484 RIGHT OF WAY AGREEMENT/UGI UTILITIES, INC.:

For ratification: UGI Utilities, Inc. Right of Way agreement between the County of Carbon and UGI Utilities, Inc. to extend the natural gas pipeline through the county parking lot as shown on Exhibit A.

(Motion)

PROCLAMATION:**#23-485 BREAST CANCER AWARENESS MONTH:**

For adoption: Proclamation acknowledging the month of October as “Breast Cancer Awareness Month.”

(Motion to adopt Proclamation #2023-013)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Lukasevich

VIII. ADJOURNMENT: